



SUPPORTED INTERNSHIPS



INC

Newfriars
COLLEGE



SUPPORTED INTERNSHIP APPLICATION

YOUR INTERESTS

We will need to know where you would like to complete your internship.

We have options available at TESCO EXTRA, Hanley or at The Royal Stoke Hospital, Newcastle.



Our Supported Internship Programme at the Royal Stoke University Hospital is called Project SEARCH.

On Project SEARCH, interns have the option to complete placements in various roles, including-

- Receptionist
- Ward Assistant
- Catering Assistant
- Domestic
- Gardener
- Maintenance Assistant
- Clinic Assistant



Our Supported Internship Programme at Tesco will get you 'Retail Ready.'

At Tesco, interns have the option to complete placements in various areas including-

- Dot.com online shopping
- Clothing and Merchandising
- Produce-Fresh Fruit and Veg
- Frozen Foods
- Bakery
- Bread and Cakes

SUPPORTED INTERNSHIP APPLICATION

YOUR INTERESTS



DFN
Project | SEARCH

If you are interested in joining Project SEARCH, at the hospital, you will have the opportunity to work in either patient facing, or non patient-facing roles with the University Hospital of North Midlands Trust and Sodexo UK.

You will need to travel to the Royal Stoke Hospital; there is no transport provided.

Your programme will be five days a week at the hospital from Monday to Friday, 9.00am to 3.30pm.



If you are interested in joining our Retail Ready Programme at Tesco, you will have the opportunity to work in various retail roles, including 'back of house' and 'customer facing' roles.

You will need to travel to Tesco Extra, Hanley; there is no transport provided.

Your programme will be five days a week, from Monday to Friday, 9.00am to 3.30pm. You will spend four days per week onsite at Tesco, with a fifth day at Newfriars College.

SUPPORTED INTERNSHIP APPLICATION

ABOUT YOU

What is your name?



What is your date of birth?



What is your address?



What is your home telephone number and email address?
(if you have them)



What is your national insurance number?

NATIONAL INSURANCE

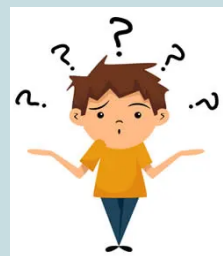
AB 10 20 21 B

SUPPORTED INTERNSHIP APPLICATION

WHY ARE YOU APPLYING?

Why do you want to apply for a Supported Internship?

(Hint- You might want to speak to your Form Tutor or Careers Advisor to find out more about Supported Internships)



REFERENCES

Who has recommended you for a Supported Internship?

Hint-This could be your teacher, social work or personal assistant, for example.

What is their name?

What is their job?

What is their email address?



PLEASE TICK THIS BOX if you agree-

'I give permissions for Newfriars College to have a copy of my EHCP (Education, Health and Care Plan and Review). This will help them to understand the support that I need.'

SUPPORTED INTERNSHIP APPLICATION

Before you can be given a place on a Supported Internship, you must be able to do everything on the list below:-

Please tick-



- You want to work and get a paid job.
- You can communicate with people (by talking or using a piece of equipment to help you).
- You can listen when you are being told what you need to do during your working day.
- You are happy to work with other people.
- You know how to use a computer (only very basic skills are needed).
- You are good at being on time and not late.
- You will be happy to try new things.
- You are over 18 years old, but not older than 24 years old.
- You do not need any help with personal care i.e. going to the toilet etc.
- You can travel on buses/by foot on your own, and would be happy to have some travel training if needed.
- You can dress yourself fully and tie your shoe laces.
- You agree for information about your disability to be shared with staff from Newfriars College.

SUPPORTED INTERNSHIP APPLICATION

ALL ABOUT YOU

What is your disability?



How does your disability affect your learning?



Is there anything about your behaviour we need to know about?

(e.g. being in crowded places makes you worried and this makes you behave differently.)

ALL ABOUT YOU

Where do you go to school or college?



What subjects have you studied and what grades did you get?

| Subject | Grade/Level |
|---------|-------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |



Have you completed any work experience? If so, can you tell us about it? *(Hint- Where? For how long? What did you do?)*



PARENT/CARER VIEWS

Parent/ Carer Zone



On the following pages there is information for your parents/carers to read and sign.

If your parents/carers are supporting you in this application form, then it would be helpful to us if you ask them to read and fill in the next few pages.



PARENT/CARER INFORMATION



Your child would like to apply to start a Supported Internship in September. This is a one year, unpaid Supported Internship, to gain employment skills. There is no guaranteed job upon completion of the programme, and this is intended to be the final year in education.

Parent/Carer Support-

By supporting and completing this application, I understand that students accepted for internship will require support and encouragement in order to:

- Arrive at work on time.
- Have a good attendance record (no term time holidays).
- Telephone if they are unable to attend (with good reason).
- Dress in a way that is presentable for their work placement (including wearing clean clothing each day and maintaining personal hygiene).
- Adopt a positive and willing approach to work.
- Seek paid work as a goal.

I understand and give permission for information about my child's needs (including EHCP information) to be shared with the Newfriars College Supported Internship Team and host businesses.

Parent/carer name (please print): _____
 Relationship to applicant: _____
 Parent/carer email address: _____

Signature:

Date:



Newfriars
COLLEGE

PARENT/CARER INFORMATION

Please describe any difficulties that may limit your child's ability to do certain tasks, in employment (or current issues managing home and social life)

E.g. struggle with change, issues with communication or difficulties working with others.

Once you have filled in your application form you can:-
E-mail/send it to **Stephanie.Sale@newfriarscollege.org.uk**
or give it to Kathryn Taylor at Newfriars College

For applicants from other colleges, please give your forms to your Teacher/Careers Lead; they will then send to Stephanie on your behalf.

Project SEARCH UHNM interviews will take place in January.
Tesco interviews will take place in February.

Please return your application form by 8th January 2024 if possible.